

COFFEE CATCH UP VOLUNTEER ROLE DESCRIPTION – CAFE PRALINE

ROLE TASKS

- Greeting VIPs at meeting place and time.
- Chatting with VIPs, making them feel welcome and engaged.
- Looking out for new VIPs and welcoming them into the group.
- Supporting VIPs to find a seat, buy themselves a drink or anything else they may need support with.
- Supporting VIPs to leave the cafe – helping them into taxis or to bus stops.
- Report back to Friendships Coordinator who attended the group and any concerns.

MY AVAILABILITY

- Our coffee catch up group meet on 1st and 3rd Wednesday of the month at 10am – 12pm at Café Praline, 91 Leith Walk, EH6 8LX.
- You do not have to be available for every meet up but we will have a small pool of volunteers who are available on a regular basis.
- The time commitment includes arriving at the café slightly before 10am, meeting with VIPs 10am-12pm and supporting VIPs in leaving the cafe after.

SKILLS AND EXPERIENCE

- No previous experience, just have an open and friendly approach

BENEFITS (VOLUNTEER EXPENSES)

- Drink for volunteers covered
- Volunteer Induction Training provided
- Regular volunteer meet-ups and additional training opportunities